

# Scholarship Application

45TH ANNUAL MEETING

San Diego, California

July 29 - August 3, 2018



*National Conference of Appellate Court Clerks*

If the lack of funding could prevent you from attending the annual meeting held in San Diego this year, please consider applying for a scholarship. Scholarship funds are awarded as a means of promoting attendance at annual meetings of the NCACC by members who would otherwise be unable to attend. Scholarship money may be used to pay for transportation to and from the meeting and/or lodging. Please do not hesitate to apply. If you apply for a scholarship and later discover that your court will fund your trip, please advise the Scholarship Committee. If you have any questions or concerns, please contact [Lisa Matz](#) (TX), Scholarship Committee Chairperson.

**INSTRUCTIONS:** Please review the scholarship selection criteria outlined in the NCACC directory. Applicants must complete the entire application. Completed forms should be signed and sent by email or postal mail to Nikiesha Cosby at the National Center for State Courts, by **May 2, 2018**.

**Please complete and return application by email or postal mail to:**

Nikiesha Cosby

[ncosby@ncsc.org](mailto:ncosby@ncsc.org)

National Conference of Appellate Court Clerks

National Center for State Courts

300 Newport Avenue

Williamsburg, VA 23185

-- FUNDING REQUESTED FOR THE ANNUAL MEETING TO BE HELD IN SAN DIEGO, CALIFORNIA JULY 29 – AUGUST 3, 2018

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Employing Court: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

NCACC member in good standing?  Yes  No

Total number of NCACC members employed by your court: \_\_\_\_\_

Is your court offering any funding for your attendance at the Annual Meeting?  Yes  No

If yes, what amount? \_\_\_\_\_

Are there any restrictions on these funds?  Yes  No

If yes, please list the restrictions: \_\_\_\_\_

\_\_\_\_\_

Have you or anyone in your office had a scholarship in the last four years?  Yes  No

Would your court have funded the attendance of NCACC members from your office to other educational programs during the twelve months immediately preceding the 2018 Annual Meeting?  Yes  No

If yes, how many programs did you attend: \_\_\_\_\_

If yes, please identify the program(s) and total amount expended: \_\_\_\_\_

What amount of financial assistance are you seeking from NCACC: \_\_\_\_\_

**TRAVEL**

List the estimated fare for economy or coach airline ticket: \_\_\_\_\_

**-OR-**

List the total roundtrip mileage from your home to the conference site: \_\_\_\_\_  
**(mileage reimbursement rate will be determined by the Executive Committee)**

**LODGING**

Number of nights (may not exceed six nights): \_\_\_\_\_ Rate per night: \_\_\_\_\_

**OTHER EXPENSES**

List the nature of expenses and amount:  
\_\_\_\_\_  
\_\_\_\_\_

**STATEMENT IN SUPPORT OF YOUR APPLICATION**

Please explain why you believe you should receive a scholarship. Please attach additional pages if necessary.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**I hereby certify that the foregoing answers are true and correct to the best of my knowledge and belief. I acknowledge my obligation to keep the NCACC apprised of any changes in my funding status that might affect my eligibility for scholarship assistance. I understand that my attendance at all education program is required should I receive scholarship assistance.**

**Applicant's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_