



**THE 47th NCACC
ANNUAL CONFERENCE IN
POINT CLEAR, ALABAMA
AUGUST 2-AUGUST 7, 2019
Scott Mitchell, Host**

Please save the date for the 47th Annual Meeting of the NCACC, which will convene on August 2 and conclude on August 7, 2020. The meeting will be held at the Grand Hotel in Point Clear, Alabama. Known as the “Queen of Southern Resorts,” the Grand Hotel is part of Marriott’s Autograph Collection and just underwent a 3-year, \$35 million renovation. There is so much to do at the Grand. Enjoy a stroll along the shores of Mobile Bay, or take a break under the sprawling, Spanish-moss-covered live oaks that abound on the property. Learn of the area’s rich military history while observing the afternoon firing of the cannon on the Grand Hotel’s lawn, or join other guests for high tea in the Grand Hall. A dip in the Grand’s pool is truly a luxurious experience, and the Grand’s spa is recognized as the finest in Alabama. The Grand Hotel is also home to two 18-hole championship golf courses that are part of the world-renowned Robert Trent Jones Golf Trail. To learn more about the Grand Hotel, please visit its [website](#).

Besides the abounding activities at the Grand Hotel, the area offers so many adventures for you and your family. Fairhope, a charming Southern town filled with interesting shops and wonderful restaurants, is only 3 miles away. A 45-minute drive south and you are on Alabama’s sugar white sand beaches on the Gulf Coast. Across the Bay is the city of Mobile. Mobile is home to many museums, including the USS Alabama, the GulfQuest, the History Museum of Mobile, and the Mobile Carnival Museum. Mobile is also home to numerous wonderful restaurants. Also, an hour away is Pensacola and its National Naval Aviation Museum. If you time your trip just right to that museum, you might even get to see the Blue Angels practice!

Go ahead and mark your calendar for August 2-7, 2020, to come to Alabama. You are in for a real treat at the Grand Hotel!



Inside This Edition:

- 47th Annual Conference** Page 1
Scott Mitchell, Host (AL)
- The President's Page** Pages 3-6
Laura Roy (MO)
- Bylaws Committee** Page 6
Jakob Trierweiler
- Donate to the Educational Fund** Page 6
Meredith Montgomery
- Easiest Catch: Don't Be Another Fish in the 'Net** Pages 7-8
Jenny Kitchings
- 2020 Technology Focus** Pages 9-11
Greg Hilton
- 2019 J.O. Sentell Award** Page 12
Lillian Richie
- 2019-2020 Committees** Pages 13-16
- Pics from Kentucky!** Page 17-18

THE DOCKET

News of the National Conference of Appellate Court Clerks

- President: Laura T. Roy (MO)
- President-Elect: Edythe (Eydie) Gaiser (WV)
- Vice-President: Larry Royster (MI)
- Past-President: Daniel E. Shearouse (SC)
- Secretary: Sherry Williamson (TX)
- Treasurer: Jim Hivner (TN)
- Executive Committee: Debbie Autrey (TX)
Timothy A. Gudas (NH)
Greg Hilton (MD)
Meredith Montgomery (AK)
Renee Simien (LA)
Deana Williamson (TX)

Communications Committee

- Doug Robelen (VA) 804.786.6492
Editor drobelen@vacourts.gov
- Sherry Williamson (TX)
Assistant Editor
sherry.williamson@txcourts.gov
- Clarissa Hodges (TX)
Chair clarissa.hodges@txcourts.gov
- Bowen Greenwood (MT)
Bowen.greenwood@mt.gov
- Meredith Montgomery (AK)
mmontgomery@akcourts.us
- Mary Beth Kuenzel (FL)
kuenzelm@flcourts.org
- Greg Pachmayr (IN)
greg.pachmayr@courts.in.gov
- Deana Williamson (TX)
deana.williamson@txcourts.gov

THE PRESIDENT'S PAGE

LAURA ROY (MI)

Thomas Wolfe authored a book, *You Can't Go Home Again*, published posthumously in 1940. Was Thomas Wolfe correct, or was he wrong? I don't know the answer to that question. All I know is that I can, do, and always will go home again to Kentucky. I visit my family, place flowers on my grandparents' graves, see the high school where my dad taught math and served as Assistant Principal, eat fried fish at Mike Linnig's restaurant, and on occasion attend the church where my parents married seventy-three years ago. And so it was that back in July I did not hesitate to pack up the family, load the car and drive to Lexington for the 46th Annual NCACC Conference.



As I sit here at my desk composing my first President's Page column, I find it hard to believe that more than two months have passed since our conference in Kentucky. Where did the time go? I would be remiss if I did not acknowledge the outstanding job that Susan Clary and her staff did in hosting this conference. I want to extend my heartfelt appreciation for everything Susan and her staff did to plan and execute the horse farm tour, the Capitol Event and dinner, the night at Keeneland, the evening of dining and bluegrass at the Woodford Reserve Distillery, the lovely banquet with the lessons on how to bet on the horses, and the bourbon trail tour. I also want to thank the Convention Assistance committee for their members' hard work throughout the week. Everything, including the weather, was absolutely perfect.

As to the education program, Jenny Kitchings (SC Program Chair), Chris Prine (TX Vendor Chair) and the members of the Program Committee provided conference attendees with an informative and thought-provoking program. Was anyone else as scared as I was after the presentation by Mark Lanternman, our Opperman Speaker? We all learned so much in addition to learning how to bet on horse races and what makes bourbon, well, bourbon. The annual conference in Kentucky was outstanding, and I want to thank all of you so much.

Our next annual conference will be August 2-7, 2020, in Point Clear, Alabama, at the Grand Hotel, which also served as the site of our 1997 conference. Scott Mitchell (AL) is our host, and he has been heavily involved in planning for another outstanding conference. Chris Prine (TX) and the Program Committee have already begun to schedule several speakers and topics for next year's education program. Please add these dates to your calendar now as you do not want to miss this conference at this historic and grand hotel.

Last weekend, the Executive Committee held its fall board meeting in Portland, Oregon, the site of our 2021 conference. Deana Williamson (TX) and Blake Hawthorne (TX), our co-hosts, provided us with a tour of the DoubleTree Portland, and we explored Portland after the

THE PRESIDENT'S PAGE

LAURA ROY (*Continued*)

board meeting. I have concluded that a nerd like me is neither hip enough nor cool enough for Portland, but Portlanders are very nice and still welcome nerds. The public transportation (Trimet) is very good, and there is more craft beer than anyone, including NCACC members, can possibly imagine.

Normally at the fall meeting, the Executive Committee reviews committee reports, financial statements and then tours the hotel with the future hosts. In addition to these matters, the committee adopted a budget for both the organization and the upcoming Alabama conference. When there is a healthy balance in the bank, it is easy to become nonchalant or even oblivious to increasing conference expenses. Hotel food and beverage costs, in addition to AV costs and internet expenses, have steadily increased. By establishing a budget and monitoring income and expenses on a frequent basis, it is the Executive Committee's intention to work with Scott to plan the best possible conference in a sustainable, cost-efficient manner.

I requested the Strategic Planning Committee, chaired by Past-President Steve Lancaster (IN), to study conference expenses for the last few years, as well as the structure of both the vendor show and conference as a whole. Steve and his committee members sifted through numerous Excel spreadsheets of conference incomes/expenses and conference evaluations. The committee members discussed vendor show options – (1) keeping the vendor show as is (showcases, lunch, happy hour, prizes), (2) keeping the vendor show, but scaling it back, (3) eliminating the vendor show altogether, and (4) having a vendor show every three years, but allow Thomson Reuters and Lexis to present showcases annually that would qualify for CLE. Tim Gudas (NH), the Executive Committee liaison for the Strategic Planning Committee, presented the Strategic Planning Committee's findings and recommendation during last weekend's meeting.

Tim noted the increasing expenses associated with past vendor shows, as well as the mixed reviews written in the conference program evaluations. For almost all of the past five years, the expense of putting on the full vendor show (lunch, happy hour, prizes, showcase, hotel expenses) has exceeded the registration fees paid by participating vendors. Program evaluations completed by our members indicate there are members that find the vendor show helpful in a sense, but acknowledge that they (NCACC members) are typically not the purchasing parties. Apparently vendors have noticed this as well, because the Strategic Planning Committee discovered that it was becoming increasingly difficult for vendor chairs to obtain vendors for this conference. At the Lexington conference, many vendors were only signing up at the lowest tier (\$500) for the conference. In addition, one committee member reported he was the only person in attendance at one vendor showcase, which he noted was very awkward for both him and the presenter.

After reviewing how hard the vendor chair must work to organize the vendor show only to lose money or break even at best, the Strategic Planning committee overwhelmingly recommended (7-2 vote) that the conference continue to have a vendor show, but only have a

THE PRESIDENT'S PAGE

LAURA ROY (*Continued*)

full vendor program every three years and every year devote time in the program for Lexis and Thompson Reuters to show their updates and man tables on the days of those presentations. The committee reported that the two committee members not agreeing with this recommendation would instead recommend that the vendor show be held each year, but be scaled back with no lunch, no cocktail party, and no prizes.

As you might imagine, the Executive Committee robustly discussed the Strategic Planning Committee report at length. The Executive Committee does not undertake such changes to the conference lightly, and the committee members were very mindful of their responsibilities to the financial well-being of the conference. After considerable discussion, the board voted, as to the Alabama conference only, to adopt a different format from the traditional vendor show. The board voted that there would be no vendor show as previously known, but that Thomson Reuters and Lexis would be allowed to each present a CLE program to the full group on the day of their respective events and have a staffed table to display any products or services on that day. Past vendors would be invited to exhibit products or services at a table, understanding that the conference will have meetings/sessions during the day, with attendees able to visit with vendors throughout the day. There will not be a vendor lunch or happy hour with prizes.

Sharing a household with a young adult on the spectrum, I fully understand that any changes whatsoever to longstanding practice can produce more than a fair amount of consternation. The Executive Committee voted to undertake this action for the Alabama conference only in light of the Strategic Planning Committee's thorough analysis of income and expenses from the last five years and its thoughtful recommendation to stem future financial losses.

I am deeply honored to serve as the president of this wonderful organization dedicated to improving the skills and knowledge of appellate court clerks. I have formed life-long friendships with the members of this group, and I consider the NCACC to be my second family. My first conference was in 2001, in Newport Beach, California. The conference was amazing, and I have not missed a single conference since then. I am forever grateful for my dear friends and Missouri colleagues, Sandra Skinner and Terry Lord, who mentored me early on and guided me along the way. I have been lucky to transition into this role by watching Irene Bizzoso (PA), Eileen Fox (NH), and the incomparable Dan Shearouse (SC), who continues to assist and mentor me as I navigate my way through this year. If I can provide half the guidance to President-Elect Eydie Gaiser (WV) and Vice-President Larry Royster (MI) as Sandra, Terry, Irene, Eileen and Dan have done for me, then they will be well-served.

Lastly, some people have lofty goals. For me, the bar is not so high. Right now I would be happy if I can get to Friday night without committing a crime. This year, my goal is to keep this ship on a steady course, while avoiding potential icebergs. With the help of the OUTSTANDING committee chairs and all the members who graciously signed up for

THE PRESIDENT'S PAGE

LAURA ROY (*Continued*)

committees, this organization will continue to thrive. We are indeed a member-run organization. We have no Executive Director, and no Executive Assistant. (If we do, no one informed me) I am humbled by your faith in me, and I will put all my efforts into serving the NCACC to the very best of my ability.

HELP THE BYLAWS COMMITTEE HELP YOU!

The Bylaws Committee is responsible for keeping the NCACC Bylaws current, correct, and clear. While we keep that in mind while reviewing the Bylaws and considering possible amendments, we are also open to **YOUR** suggestions! If you have a concern, possible amendment, or question of clarity regarding the current NCACC Bylaws, please email Jakob Trierweiler (jtrierweiler@appeals.az.gov), Chairman of the Bylaws Committee, to have your suggestion put forth for discussion and possible future action.

EDUCATIONAL FUND

Consider making a year-end donation to the Educational Fund. Every penny advances the mission of the NCACC and improves our expertise as appellate clerks. The Educational Fund provides resources for conference speakers and materials. The IRS recognizes the NCACC as a tax-deductible, 501(c)(3) non-profit organization. Thank you!



Meredith Montgomery, Chair

Easiest Catch: Don't Be Another Fish in the 'Net

Opperman Speaker Mark Lanterman

By: Jenny Kitchings



One of the highlights of this year's program was a presentation by Mark Lanterman, CTO of Computer Forensic Services. Mr. Lanterman is a former member of the U.S. Secret Service Electronic Crimes Taskforce, and has 28 years of security/forensic experience. He is also a member of the Minnesota Lawyers Professional Responsibility Board. He tailored his remarks to topics he thought would be relevant to appellate court clerks, which was very thoughtful and much

appreciated.

Phishing is the fraudulent practice of sending emails purporting to be from reputable companies in order to induce individuals to reveal personal information, such as passwords and credit card numbers. Mr. Lanterman demonstrated how hackers attempt to get our sensitive information via false emails. He reminded us to be careful when clicking on things, because hackers imitate government entities. As an example, he told us the tale of a CFO who transferred money based on an urgent, and fraudulent, request of the CEO. Pick up the phone and confirm the person made the request.

Municipalities have experienced an increase in ransom attacks. Mr. Lanterman's view is that if you are forced to pay ransom, fire your entire IT staff, because they should've seen this coming. He showed us an example of a Word document infected with a virus that ended up being forwarded to 70 other employees. The Word document was embedded with a macro that identifies an active internet connection, then downloads malware. The hacker used a key logger to figure out usernames and passwords, which allowed access to monitor emails. From there, the hacker was able to find the person in control of the money and the victim lost over \$500,000 in fraudulent transfers. The takeaway? Keep technology updated and don't forward emails around the office if they look weird.

A question on many of our minds while spending a week at a hotel was whether public wifi is advisable. The short answer is, nope. Public wifi is dangerous because other users can track the information being transferred from your device. He suggested two solutions for those of us working with confidential court information remotely: first, tether to your iPhone and use a hotspot; and second, subscribe to a VPN service.

Easiest Catch: Don't Be Another Fish in the 'Net *(Continued)* *Opperman Speaker Mark Lanterman*

Another interesting topic Mr. Lanterman addressed was electronic discovery. If you can get digital information in native format, you may be able to review possibly deleted data. For example, Outlook allows you to edit emails. A native file production would allow a skilled professional to see tampered emails. This was an eye-opening look at how to catch a forger! Mr. Lanterman also showed us the dark web, which is an enormous area of the internet not cataloged by search engines such as Google, so it's only accessible by means of special software. The dark web allows users and operators to remain anonymous or untraceable. Guns, drugs, passports, and pills are all available online, if you know where to look.

Some other topics covered include Graykey, a hacking device available to law enforcement which allows access to iPhone and iPad passwords in a matter of minutes; the concept of the internet of things such as TVs, cars, dishwashers, thermostats, and doorbells (to name a few) that interact with the internet; and detailed instructions for removing your home address from online sources.

One of the many outstanding qualities from Mr. Lanterman's presentation was his obvious enthusiasm for protecting his clients from cyber threats. If your court would like a consultation, Mr. Lanterman offered to check our courts' IT to see if there is a problem for free. Contact him at mlanterman@compforensics.com.



2020 TECHNOLOGY FOCUS

BY: GREG HILTON

Now that the excitement (and fun) of our annual conference is starting to fade into memory, it is time again to prepare for the coming year. This has been my most active year with the Conference and the next couple of years are poised to be even more active for me. I am excited. President Laura Roy has entrusted me to head the Technology Committee for the next year and we have a great crew of committee members to assist with addressing technology issues in the courts. I want to thank Jenny Kitchings, Larry Royster, Tom Hall, and past-chair Amy Wood, for assisting me this coming year.

For this year, the Committee has developed four priorities. They are: (1) getting at least one article in each edition of the Docket; (2) if possible, developing a year-long theme for the articles and executing it; (3) assisting the program committee to get relevant technology focused training/presentations at next and future years' conferences, and (4) identify emerging technologies or uses of technology that will benefit our members and/or judicial systems and put them on a watch list for future iterations of the Technology Committee.

Our discussions in coming up with these priorities were very lively and have sparked many ideas for presentations, articles, and technologies to watch. They include: a report from the Court Technology Conference (proposed by Amy Wood), procuring a Case Management System (proposed by Jenny Kitchings and Amy Wood), the use and handling of digital evidence (proposed by Amy Wood), cyber security (proposed by Jenny Kitchings), productivity software, and artificial intelligence in the courts (proposed by Tom Hall). While it is not clear that we have developed a year-long theme for our articles, we have already placed ourselves on the program committee's radar for presentations at Point Clear and we have begun collecting a list of technologies to watch for future study and implementation.

From our discussions, and as prompted by Tom Hall, it is clear that we need to update *E-filing in State Appellate Courts: An Appraisal* (the "e-filing whitepaper")¹ and present our findings in a future article and at a live session in Point Clear, Alabama. As you know, the

¹David Schanker, *E-Filing in State Appellate Courts: An Appraisal*, National Center for State Courts (Feb. 5, 2010), <https://cdm16501.contentdm.oclc.org/digital/collection/appellate/id/189/rec/2>.

2020 TECHNOLOGY FOCUS (CONTINUED)

NCSC white paper was written in 2010 based upon data collected in 2009. While the NCACC website has a 2014 update to the white paper,² we need to conduct another assessment of where appellate e-filing stands throughout the country. Thanks to Chris Prine, the Chair of the Program Committee, we have already reserved an educational session that will address our findings. Look for us to send out survey materials to compile information relevant to the assessment and future articles.

Interrelated with appellate e-filing is the acquisition and deployment of case management systems (especially those that integrate an e-filing system or, at least provide a means of e-filing). Expect to see an article, and perhaps a presentation reporting on the good and bad of the acquisition and deployment of a new case management system (“CMS”) and what things to do or not to do. As the clerk for a court that has recently upgraded from an AS400 system, I have seen first-hand the benefits of a modern CMS as well as learning the hard way about things to avoid in acquisition and deployment. Fortunately, for Maryland it has been mostly on the good side of the ledger.

While this first article does not dive deep with any particular technology, I am glad to report that the Committee has a head start in developing articles for this year. I am sure you remember Mark Lanterman’s³ entertaining – even frightening – discussion on the risks in the employment of technology. Because he offered, we are going to ask him to provide us with an article for an upcoming edition of *The Docket* on a relevant cyber security topic.

We also plan to review productivity software or applications in the current market that may benefit you and your employees in being more effective. Similar articles in past editions of *The Docket* have proven very helpful to our members.⁴

²Timothy Gudas, *E-Filing in State Appellate Courts: An Updated Appraisal*, National Conference of Appellate Court Clerks (Sep. 2014), https://www.appellatecourtclerks.org/publications-reports/docs/NCACC_E-Filing_White_PaperSeptember2014.pdf.

³<https://www.compforensics.com/mark-lanterman>. (last visited Oct. 15, 2019); Mark Lanterman, *Easiest Catch: Don't be Another Fish in the Dark 'Net'* (presentation materials), National Conference of Appellate Court Clerks (Jul. 29, 2019), <https://www.appellatecourtclerks.org/conferences/46/Vol1NCACKentuckyProgramMaterials.pdf>, pages 19 through 34

⁴Amy Wood, *Help From Inexpensive Apps*, *The Docket* Vol. 47, Issue 3 (Apr. 2019), <https://www.appellatecourtclerks.org/publications-reports/docs/the-docket/April2019.pdf>, pp. 14 – 18.

We also anticipate an article and presentation on the employment of artificial intelligence (AI) in the court system. To be sure, current technology cannot completely obviate the need for humans in the quality chain, but it will be interesting to learn how computers can and will assist us in the provision of justice in the future. At least one of our vendors, CourtSmart, is already employing AI to “improve” the transcription of trial and other proceedings.⁵ It is currently possible to have a credible transcript produced from a digital audio file. Tom Hall let us know that one court system in Florida is using AI for its docketing systems.

There is some obvious utility in AI assisting humans in making complex decisions or working their way through a complex process. It seems likely that computer aided “pro se” kiosks are not too far away. These kiosks could do some rudimentary claim analysis and assist a user in finding and filling out relevant forms and then file them for the user. I think this could be especially helpful in the appellate world where our technical briefing rules can very easily overwhelm an unsophisticated litigant (they already befuddle some attorneys!).

On behalf of the Technology Committee, I hope that you will enjoy our offerings on these and other ideas as the year progresses. If you come across technology-related issues or see something interesting in the technology marketplace, do not hesitate to reach out to one of us on the Committee. We will queue up your ideas for review and a possible future article or presentation. Subject to our later articles, we all look forward to seeing you and discussing emerging technology at Point Clear!



⁵https://www.courtsmart.com/technology/speech-recognition/CourtSmartAI_SpeechRecognition.pdf.

SHERRY WILLIAMSON HONORED WITH THE 2019 J.O. SENTELL AWARD

By: Lillian Richie

At the NCACC annual meeting in Lexington, Kentucky, the week of July 28 through August 2, 2019, the Conference presented its highest award to Sherry Williamson. Sherry was appointed as Clerk of the Eleventh Court of Appeals, Eastland, Texas, in 1995.



Since starting her employment with the Court over 43 years ago, she has worked in the positions of Deputy Clerk, Accountant, and Appellate Secretary. Sherry has been a member of the NCACC for 18 years. She has served as the Secretary of the National Conference of Appellate Court Clerks for over nine years, has served as the Assistant Editor of *The Docket* for five years, and served on the Executive Committee in 2008-2010. She recently chaired the Communications Committee and has served on nearly all of the standing committees (Executive, Convention Assistance, Nominating, Public Relations, Publications, Membership, Pictorial, and Technology) since she joined NCACC in 2001. Sherry is responsible for creating the live Educational Fund Auction, which she oversees every year, and that brings in thousands of dollars annually. She is affectionately teased for her amateur auctioneer cry, “Yaba-daba-doo!” Sherry is one of the most genuinely nice persons on the planet and is an incredible ambassador for new members of the NCACC.

In 1979, the National Conference of Appellate Court Clerks (NCACC) established the J.O. Sentell Award. The award is named for one of the Conference's founding members, J.O. Sentell, Clerk of the Alabama Supreme Court, and the Conference's first President. Each year the NCACC has bestowed its most prestigious award on a member of the organization who has exhibited extraordinary leadership, service, and devotion to the organization, while furthering the Conference's professional objectives in support of the advancement of the judicial system and dedication to public service.

NCACC recognizes Sherry for her dedication and countless contributions to our organization. Congratulations, Sherry!

2019—2020 NCACC COMMITTEES

AWARDS, RESOLUTIONS AND MEMORIALS COMMITTEE:

The purpose of this committee is to recommend to the Executive Committee nominees for the J.O. Sentell Award and Morgan Thomas Award, to prepare appropriate resolutions for adoption by the Conference as formal expressions of its will and intent, and to prepare memorials for deceased members.

Chair: Doug Shima

Vice-Chair: Lillian Richie

Committee Members: Haley Marlow; Clarissa Hodges; Ed Hosken; Lisa Collins; and Deana Williamson, Executive Committee Liaison.

BYLAWS COMMITTEE:

The purpose of this committee is to consider amendments to the Bylaws and to make a written report to the Executive Committee each year by April first. The Bylaws Committee shall consist of no more than 5 members including the Chairperson.

Chair: Jakob Trierweiler

Committee Members: Bill DeCicco; Ed Hosken; Dan Shearouse; and Greg Hilton, Executive Committee Liaison.

COMMUNICATIONS COMMITTEE:

The purpose of this committee is to: (a) inform the membership of the activities of the Conference, to provide information to enhance the professionalism of appellate court clerks and their offices, and to publish the NCACC newsletter at least quarterly, and (b) promote the mission and objectives of the NCACC by providing information about the Conference and its members to appropriate individuals and groups.

Chair: Clarissa Hodges

Committee Members: Bowen Greenwood; Mary Beth Kuenzel; Meredith Montgomery; Greg Pachmayr; Deana Williamson; Doug Robelen (Editor); and Sherry Williamson (Publisher), Executive Committee Liaison.

CONTRACTS COMMITTEE:

The purpose of this committee is to review any contract referred to it by the President or the Executive Committee. The committee shall report its recommendation to the President and the Executive Committee.

Chair: Greg Pachmayr

Committee Members: Irene Bizzoso; Clarissa Hodges; Amy Wood; and Larry Royster, Executive Committee Liaison.

2019—2020 NCACC COMMITTEES

CONVENTION ASSISTANCE COMMITTEE:

The purpose of this committee is to provide practical guidance, advice, and assistance to the Clerks who are hosts of upcoming annual meetings. The Convention Assistance Committee shall consist of an unlimited number of members.

Chair: Claudia Jenks

Committee Members: Debbie Autrey; Ron Carpenter; Deena Fawcett; Clarissa Hodges; Petra Hulm; Becky Lyon; Lisa Matz; Katrina McClenny; Rebecca Oates; Laura Roy; Doug Shima; Renee Simien; Debra Spisak; Renee Townsley; Julia Weller; Deana Williamson; Monica Zamarripa; and Meredith Montgomery, Executive Committee Liaison.

EDUCATIONAL FUND COMMITTEE:

The purpose of this committee is to develop sources of income to be invested in a restricted fund, the proceeds of which shall be used for educational purposes as more fully set out in the Operational Guidelines. The Educational Fund Committee shall be composed of the President-Elect, the Treasurer, and one Executive Committee member to be named by the President. The President shall appoint one of these members as Chairperson.

Chair: Meredith Montgomery, Executive Committee Liaison.

Committee Members: Eydie Gaiser, President-Elect; and Jim Hivner, Treasurer.

FINANCE AND INVESTMENT COMMITTEE:

The purpose of this committee is to recommend finances and investments to the Executive Committee. The Finance and Investment Committee shall consist of the Treasurer, who shall serve as its Chairperson, and four members appointed by the Executive Committee.

Chair: Jim Hivner, Treasurer and Executive Committee Liaison

Committee Members: Ed Hosken (term expires 2020); Janet Johnson (term expires 2021); Mac Squires (term expires 2021); and Sonya Stromberg (term expires 2020).

MEMBERSHIP AND PICTORIAL DIRECTORY COMMITTEE:

The purpose of this committee is to: (a) solicit new members and distribute information about the Conference and its activities to new or prospective members, (b) update and maintain the pictorial directory of the conference, including the annual meeting summaries contained therein, and (c) maintain and promote participation in the NCACC listserv.

Chair: Lisa Collins

Committee Members: Polly Brock; Eileen Fox; Carolyn Grosboll; Carol Anne Harley; Tia Milton; Sandra Skinner; Renee Townsley; Carolyn Ziogas; and Debbie Autrey, Executive Committee Liaison.

2019—2020 NCACC COMMITTEES

NOMINATING COMMITTEE:

The purpose of this committee is to recommend the nomination of regular members to office. The Nominating Committee shall consist of at least five but no more than nine members, including its Chairperson, and shall be appointed by the President, with the approval of the Executive Committee at least six months before the annual business meeting.

Chair: Deana Williamson

Committee Members: Lisa Collins; Tim Gudas; Ed Hosken; Chris Prine; and Dan Shearouse, Executive Committee Liaison.

PROGRAM COMMITTEE:

The purpose of this committee is to organize and present an educational program at the annual meeting of the Conference to further the objectives of the Conference and to enhance the skill and knowledge of appellate court clerks.

Chair: Chris Prine

Committee Members: Greg Hilton; Jim Hivner; Jenny Kitchings; Rebecca Oates; John Olivier; Larry Royster; Julia Weller; Deana Williamson; and Eydie Gaiser, Executive Committee Liaison.

SCHOLARSHIP COMMITTEE:

The purpose of this committee is to recommend recipients of scholarships to the Executive Committee. The Scholarship Committee shall consist of three members, including its Chairperson, and shall be appointed by the Executive Committee.

Chair: Amy Funderburk

Committee Members: Amy Reitz; Jakob Trierweiler; and Debbie Autrey, Executive Committee Liaison.

SITE SELECTION COMMITTEE:

The purpose of this committee is to solicit potential hosts for future annual meetings, to evaluate invitations from states, and to make appropriate recommendations to the Executive Committee.

Chair: Tom Hall

Committee Members: Debbie Autrey; Amy Funderburk; Ed Hosken; Lisa Matz; Katrina McClenny; Meredith Montgomery; and Renee Simien, Executive Committee Liaison.

2019—2020 NCACC COMMITTEES

STRATEGIC PLANNING COMMITTEE:

The purpose of this committee is to review and evaluate ideas and suggestions referred to it by the Executive Committee and based upon its review and evaluation, recommend to the Executive Committee courses of action the Executive Committee should adopt.

Chair: Steve Lancaster

Committee Members: Polly Brock; Bill DeCicco; Tom Hall; Greg Hilton; Janet Johnson; Chris Prine; Larry Royster; Deana Williamson; and Tim Gudas, Executive Committee Liaison.

TECHNOLOGY COMMITTEE:

The purpose of this committee is to provide technical support and advice to appellate court clerks and their staffs and to coordinate communications between the Conference and other organizations regarding technology issues.

Chair: Greg Hilton, Executive Committee Liaison

Committee Members: Tom Hall; Jenny Kitchings; Larry Royster; Amy Wood.

PICS FROM THE 46TH NCACC CONFERENCE IN LEXINGTON, KENTUCKY



PICS FROM THE 46TH NCACC CONFERENCE IN LEXINGTON, KENTUCKY

