



THE DOCKET

News of the National Conference of Appellate Court Clerks



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Kevin Lane (CA)

THE DOCKET

News of the
National Conference
of Appellate Court Clerks

President: Larry Royster (MI)

President-Elect: Chris Prine (TX)

Vice-President: Greg Hilton (MD)

Past-President: Edythe (Eydie)

Gaiser (WV)

Secretary: Claudia Jenks (TX)

Treasurer: Jim Hivner (TN)

Executive Committee:

Polly Brock (CO)

Mary Beth Kuenzel (FL)

Kevin Lane (CA)

Greg Pachmayr (IN)

Doug Shima (KS)

Amy Wood (AZ)

Communications Committee:

Meredith Montgomery (AK), Chair
mmontgomery@akcourts.gov
(907) 264-0606

Polly Brock (CO)

Greg Hilton (MD)

Mary Beth Kuenzel (FL)

Scott Mitchell (AL)

Greg Pachmayr (IN)

Doug Shima (KS)

Call for Nominations for Officers and Executive Committee Members

Deadline: Tuesday, March 15, 2021

The President is now accepting nominations for the following offices: Office of Vice-President, Secretary, and Executive Committee Members.

As you know, the success of NCACC is dependent on its members participating and serving in any way possible. Please take time to think about who could be an effective leader for each position listed. You may also nominate yourself. To be eligible to serve, the member must be a regular member in good standing for the two years preceding the election. The duties of each position are listed on the following page. Please see the NCACC Bylaws for more information. Please complete the attached nomination form and submit it directly to the Nominations Committee Chair, Kevin Lane via email (kevin.lane@jud.ca.gov) by **Tuesday, March 15, 2021**. Offices to be filled:

Office of the Vice-President (one-year term, succeeding to office of President-Elect):

_____ Presently held by Greg Hilton (MD)

Office of Secretary (two-year term, eligible for reelection):

_____ Presently held by Claudia Jenks (TX)

Executive Committee Members, 3 Positions (two-year terms):

Position 1: _____ Presently held by Doug Shima (KS)

Position 2: _____ Presently held by Greg Pachmayr (IN)

Position 3: _____ Presently held by Polly Brock (CO)

Description of Offices and Duties of Officers:

Article V, paragraph 3: Election and Succession of Officers. The President-Elect shall succeed to the office of the President at the expiration of the term as President-Elect. The Vice-President shall succeed to the office of the President-Elect at the expiration of the term as Vice-President. The President shall succeed to the office of Past-President at the expiration of the term as President. At each annual business meeting, the Vice President shall be elected by a vote of a majority of the members present at the meeting and entitled to vote; the Secretary and the Treasurer shall be elected for two-year terms, the Secretary in even-numbered years and the Treasurer in odd-numbered years. The Treasurer and the Secretary shall be eligible for reelection.

Article IV, paragraph 1: Duties of the President. The President shall serve as the chief executive officer and shall preside at all meetings of the Conference and its Executive Committee.

Article V, paragraph 5: Duties of Secretary. The Secretary shall be responsible for the taking of the minutes of the Executive Committee and the annual business meeting or any called meeting and for distributing them to the Executive Committee and the National Center for State Courts. The minutes of the annual business meeting or any called meeting of the full conference shall be transmitted to the members of the conference with the call of the next annual business meeting; this requirement may be met by publication in The Docket, the NCACC newsletter. The Secretary shall be responsible for overseeing the billing of every member of the Conference for annual dues no later than January fifteenth of each year and the maintenance of a list of all members in good standing.

Article VII, paragraph 2(a). Executive Committee; Powers and Duties. The Executive Committee is the Board of Directors. It shall direct the affairs of the Conference and shall meet annually prior to the annual business meeting of the Conference and at other times at the call of the President or seven members of the Committee. All matters before the Executive Committee shall be determined by a majority vote of those present. Seven members of the Executive Committee shall constitute a quorum. The Executive Committee shall decide any question raised on the interpretation and application of these Bylaws. The budget for the Conference shall be based on the calendar year, and the budget for a calendar year shall be approved by the Executive Committee at least thirty days prior to the start of the year.



NCACC OFFICER & EXECUTIVE COMMITTEE NOMINATION FORM

CANDIDATE INFORMATION

Candidate's name: _____

Title & Court: _____

Phone: _____ E-mail: _____

Position: Executive Committee Vice President Secretary

Candidate's previous NCACC committee memberships, if known:

Brief statement of why you want to be an officer or executive committee member (if self-nomination) or why you are nominating the candidate for an officer or executive committee position (if other than self-nomination):

Nominator Information (if other than self-nomination)

Nominator's name: _____

Title and Court: _____

Phone: _____ E-mail: _____

I confirm that the candidate has been contacted and has indicated a willingness to serve if nominated and approved.

Email this nomination form by March 15, 2022, to the chairperson of the Nominating Committee, Kevin Lane, at Kevin.Lane@jud.ca.gov.